

TOWN OF CARROLLTON
SPECIAL MEETING
AUGUST 5TH, 2014
6:00pm

MUNICIPAL COMPLEX

640 MAIN STREET

LIMESTONE, NY 14753

Present: Supervisor Bruce Hudson, Councilman Ralph Bottone, Councilman Brian Jacoby, Councilman Jim Rounsville, Town Clerk Julie Carlson, Lance Jobe, Jeff Shurilla, Ricky Dixon. **Not Present:** Councilman Jim Stoddard.

Guest: Caleb Henning-MDA Project Engineer, Berry & Berry CPAs.

Supervisor Hudson called the Meeting to order at 6:00PM, followed by the Pledge of Allegiance.

Motion made by Councilman Bottone, 2nd by Councilman Rounsville to accept July Monthly Minutes as written. All voting yes, Motion carried.

The Special Meeting was scheduled to review Town Policies updates, meet with MDA Consulting Engineers for the Waste Water Treatment Plant Study, and meet with Berry & Berry CPAs to review the 2011 financial report and annual update.

Caleb Henning-MDA Project Engineer provided the Engineers Report for the Waste Water Treatment Plant. The sludge removal plan was reviewed along with other recommendations to repair the plant facilities. He stated a notice of not in compliance would be issued during the repairs and DEC would be aware. MDA will prepare the contract, and will help to bid this out. The total project cost is estimated at \$1,055,000.00 for the project to be completed in 2015, and slightly increased to \$1,086,000.00 if it were to be completed in 2016. He suggested the best option is to apply for CWSRF funding. He reminded the Board that the Lagoons have never been cleaned out before.

Councilman Bottone stated that there is 261 sewer customers and that would equate an increase of \$10.00 sewer increase per month, and in 15 years that still would not cover the cost.

Mr. Henning stated that is where the grant he is talking about would come in to play. He said the full application is due by February 1, 2015. That would require reacting quickly on the paperwork being submitted to be in on time. The project schedule is detailed in the draft provided to the Town. He advised to get as much funding as possible to cover the whole project cost.

Motion made by Councilman Jacoby, 2nd by Councilman Bottone to accept the findings, recommendations and plan provided by MDA Consulting Engineers as the final report for the project for the year 2016. All voting yes, Motion carried.

Motion made by Councilman Bottone, 2nd by Councilman Rounsville for the Intended Use Plan listing application for CWSRF Funding. All voting yes, Motion carried.

Berry & Berry CPAs presented the 2011 Financial State Report and Annual Update Document.

Motion made by Councilman Bottone, 2nd by Councilman Jacoby to file the 2011 Annual Update Document. All voting yes, Motion carried.

Motion made by Councilman Rounsville, 2nd by Councilman Bottone to approve the amendments in the 2011 Budget by making the following transfers between appropriations for the General Fund and the Highway Fund as directed and attached to this page. All voting yes, Motion carried.

Councilman Bottone presented the Water Policy reviewed and proposed by the Water Department, which was the policy used by the Village Water Department before the Village dissolved and merged with the Town. This policy states the water will be shut off for delinquent users over 1 billing cycle. This will override the previous policy set in 2013 of delinquencies being levied on to the property owner's annual tax bill.

Motion made by Councilman Rounsville, 2nd Councilman Jacoby to put the Water Policy into effect immediately.

Councilman Bottone stated that the truck that Ricky Dixon uses for the Water/Sewer/General departments is now only starting in the morning, when it is still damp outside. Once it is turned off or not used until later in the day it will not start. It was discussed as to the work needed to be done and the cost once again to this truck. The 2 trucks that were previously accepted to purchase by the Hwy Superintendent have not been ordered. The Board agreed that Ricky should get and present a bid for a new truck with a plow for the next meeting on 8/19/2014.

Open Forum:

Councilman Jacoby requested permission on behalf of the LVFD to use the football field behind the Municipal Complex for parking for the day of the Dice Run on August 16th, 2014. The Board accepted the request.

Motion made by Councilman Bottone, 2nd by Councilman Rounsville to adjourn the meeting at 8:50PM. All voting yes, Motion carried.

The Next Regularly Scheduled Board Meeting is scheduled for Tuesday, August 19th, 2014 @ 6PM.

Respectfully Submitted,

Julie Carlson –Town Clerk

Town of Carrollton
Budgetary Transfers
December 31, 2011

Resolved that the 2011 Budget be amended by the following transfers between appropriations:

<u>GENERAL FUND</u>		<u>TO</u>	<u>FROM</u>
1110.4	Town Justices	Contractual	5,425.00
1330.4	Tax Collector	Contractual	400.00
1,355.11	Assessor Clerks	Contractual	6,660.00
1420.4	Legal Fees	Contractual	1,940.00
1620.1	Building Cleaning	Wages	2,850.00
1,620.12	Buildings Maintenance	Wages	2,850.00
1620.2	Building	Capital	1,150.00
1620.4	Building	Contractual	16,265.00
3650.4	Public Safety	Contractual	705.00
4020.4	Registrar	Contractual	700.00
1990.4	Contingency		15,000.00
7310.4	Youth Program	Contractual	2,880.00
7320.1	Youth Recreation	Wages	8,175.00
7320.4	Pool	Contractual	1,055.00
9010.8	Employee Benefits	Retirement	1,000.00
9030.8	Employee Benefits	Social Security	155.00
9952.9	Transfers	Tfr to Renovation Res	31,510.00
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		49,360.00	49,360.00
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<u>HIGHWAY FUND</u>		<u>TO</u>	<u>FROM</u>
3,501	State Aid - CHIPS	Revenue	32,000.00
5110.1	General Repairs	Wages	13,630.00
5110.4	General Repairs	Contractual	55,270.00
5112.24	General Repairs	Road Const Contr	49,805.00
5120.1	Bridges	Wages	7,065.00
5130.2	Machinery	Equipment	68,965.00
5130.4	Machinery	Contractual	5,245.00
5140.1	Brush and Weeds	Wages	9,710.00
5142.1	Snow Removal	Wages	9,155.00
9055.8	Employee Benefits	Unemployment	70.00
9060.8	Employee Benefits	Hosp and Medical	17,410.00
9089.8	Employee Benefits	Medicare	3,075.00
9950.9	Transfer	Tfr to Hwy Ept Reserv	45,000.00
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		158,200.00	158,200.00
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Town of Carrollton
 Budgetary Transfers
 December 31, 2011

Resolved that the 2011 Budget be amended by the following transfers between appropriations:

<u>SPECIAL DISTRICT FUNDS</u>	TO	FROM
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WATER DISTRICT		
8310.1 Administration	Clerk - Salary	1,900.00
8340.4 Transmission & Distr	Contractual	530.00
8341.1 Transmission & Distr	Operator	6,360.00
8342.1 Transmission & Distr	Laborer	455.00
9010.8 Employee Benefits	Retirement	800.00
9030.8 Employee Benefits	Social Security	660.00
9050.8 Employee Benefits	Unemployment	55.00
9060.8 Employee Benefits	Hospitalization	3,500.00
9710.6 Debt Service	Water System Bd Pr	700.00
9901.9 Transfer	Tfr to General Fund	1,500.00
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	8,230.00	8,230.00
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AREA OUTSIDE LIMESTONE SEWER DISTRICT		
8130.2 Sewage Treatment	Equipment	6,285.00
8130.4 Sewage Treatment	Contractual	5,270.00
9740.6 Debt Service	Vil Cap Note - Prin	1,015.00
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	6,285.00	6,285.00
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LIMESTONE AREA SEWER DISTRICT		
8110.1 Administration	Clerk - Salary	3,440.00
8110.4 Administration	Contractual	630.00
8130.4 Sewage Treatment	Contractual	11,210.00
8132.1 Sewage Treatment	Laborer - Wages	6,390.00
9030.8 Sewage Treatment	Social Security	750.00
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	11,210.00	11,210.00
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