

**TOWN OF CARROLLTON
ORGANIZATIONAL MEETING**

January 5, 2015

5:00pm

MUNICIPAL COMPLEX

640 MAIN STREET

LIMESTONE, NY 14753

Present: Supervisor Bruce Hudson, Councilman Ralph Bottone, Councilman Jim Rounsville, Councilman Brian Jacoby, Acting Deputy Town Clerk: Rosemary Fowler, Town Clerk: Julie Carlson (5:20PM). **Not Present:** Councilman Jim Stoddard.

Supervisor Hudson called the January 2015 Organizational Meeting to order following the Pledge of Allegiance.

Motion made by Councilman Bottone, 2nd by Councilman Jacoby to Accept Budget for Fiscal Year 2015. All voting yes, Motion carried.

Motion made by Councilman Bottone, 2nd by Councilman Rounsville to approve General Fund wages as budgeted. All voting yes, Motion carried.

Motion made by Councilman Rounsville, 2nd by Councilman Bottone to name the Olean Times Herald as the Towns official newspaper. All voting yes, Motion carried.

Motion made by Councilman Bottone, 2nd by Councilman Jacoby to use Five Star Bank as the official Town Bank for 2015. All voting yes, Motion carried.

Motion made by Councilman Rounsville, 2nd by Councilman Bottone to set the Mileage Reimbursement at .50 per mile. All voting yes, Motion carried.

Motion made by Councilman Bottone, 2nd by Councilman Jacoby for the Investment Policy and authorization for Supervisor Bruce Hudson to invest town funds and monies pursuant to it, modifying the Investment Policy by replacing Fleet Bank with Five Star Bank as the Designation of Depositories. All voting yes, Motion carried.

Motion made by Councilman Bottone, 2nd by Councilman Jacoby to accept the Code of Ethics Local Law 1 of 1970 for Officers and Employees of the Town of Carrollton and to post it in all Town Buildings as prescribed, and may amend as prescribed by law. All voting yes, Motion carried.

Motion made by Councilman Bottone, 2nd by Councilman Jacoby to accept the current Procurement Policy as is, reserving the right to amend or otherwise change by further Resolution and make sure it is for all departments. All voting yes, Motion carried.

Motion made by Councilman Rounsville, 2nd by Councilman Bottone to set the Petty Cash fund for \$150.00 for Water/Sewer/General Fund use by Town Clerk and Water/Sewer Clerk. All Voting yes, Motion carried.

Motion made by Councilman Bottone, 2nd by Councilman Rounsville to set the Monthly Board Meetings on the 3rd Tuesday of the Month at 6pm, beginning with a 30 minute workshop to review the vouchers. All voting yes, Motion carried.

Motion made by Councilman Bottone, 2nd by Councilman Rounsville to follow accordingly to the Rules of Order and Meeting Agenda (Resolution 07-14). All voting yes, Motion carried.

Motion made by Councilman Bottone, 2nd by Councilman Rounsville to set the bi-weekly Paycheck Distribution time for 9am on Thursday. All voting yes, Motion carried.

Motion made by Councilman Bottone, 2nd by Councilman Rounsville to pay Monthly Payroll distributions on the 10th of each month. All voting yes, Motion carried.

Motion made by Councilman Bottone, 2nd by Councilman Jacoby to pay the Tax Collector salary in three installments- January, February and March during tax collecting season. All voting yes, Motion carried.

Motion made by Councilman Bottone, 2nd by Councilman Jacoby to delegate the Powers and Duties of administration to the Supervisor for Town and Special Districts on behalf of the Town Board. All voting yes, Motion carried.

Motion made by Councilman Bottone, 2nd by Councilman Rounsville to accept the Annual Appointments and Salaries from the General fund as budgeted for 2015 and appoint the following positions:

Budget Director- Mary Rhodes, Supervisor Hudson
Deputy Supervisor-Councilman James Stoddard
Town Clerk & Tax Collector: Julie Carlson (2 years)
Deputy Town Clerk: Rosemary Fowler
Registrar of Vital Statistics- Julie Carlson
Deputy of Vital Statistics-Rosemary Fowler
Water/Sewer/Rental Clerk-Rosemary Fowler
Dog Control Officer- Dustin Bottone
Civil Defense Director- Mike Soper
Town Historian- Joe Bottone

Liaison for:

Sewer Matters-Supervisor Hudson
219/I86- Stoddard
Seneca Nation- Bottone
Building & Code Enforcement-Stoddard

Highway- Bottone
Municipal Complex & Repairs- Jacoby
Planning & Zoning Board- Rounsville
Complex Manager-Bottone

Committees:

Planning Board-Rolland Corbin (term 01/15-12/31/2019)

All voting yes, Motion carried.

Zoning Board of Appeals- Martha Barnes-term has expired-2 yr. term 01/2015-12/31/2017 is vacant.

The Town Attorney, and Building Inspector/Code Enforcement Officer, Zoning Board of Appeals vacancy will be tabled until the Monthly January Meeting.

Motion made by Councilman Bottone, 2nd by Councilman Rounsville to adjourn. All voting yes, Motion carried.

The January Monthly Board Meeting is scheduled for Tuesday, January 20, 2015 @ 6PM.

Respectfully Submitted,

Julie Carlson –Town Clerk