

**TOWN OF CARROLLTON**

**MONTHLY MEETING**

**November 9, 2016**

**4:00PM**

**MUNICIPAL COMPLEX**

**640 MAIN STREET**

**LIMESTONE, NY 14753**

**Present:** Town Supervisor James Stoddard, Councilman Florence Fuller, Councilman Brian Jacoby, Councilman James Rounsville, Town Clerk Julie Carlson, Councilman Ralph Bottone, Bookkeeper Mary Rhodes. Bob Wood, Planning Board Chairman, Town Attorney Eric Firkel (@ 6pm)

**Not Present:** Rosemary Fowler, Water/Sewer/Rental Clerk **Guests:** Ben Slotman, MDA Project Engineer

Supervisor Stoddard called the Meeting to order at 4PM with the Pledge Allegiance immediately following.

**Motion** made by Councilman Fuller, 2<sup>nd</sup> by Councilman Bottone to pay bills presented. All voting yes, Motion carried.

**2016 Bills presented**

- General \$ 8,029.33 v#249-268
- Highway \$ 18,519.98 v#99-109
- Sewer 1 \$ 183.94 v#15-16
- Sewer 2 \$ 2,189.74 v#102-110
- Water \$ 937.58 v#96-102
- Total \$ 29,860.57**

**Motion** made by Councilman Rounsville, 2<sup>nd</sup> by Councilman Bottone to approve the October 12, 2016 Public Hearing and Monthly Minutes amending the General Abstract Total to \$21,507.38 and voiding out Voucher 248 Due to duplicate payment in the Highway department. All voting yes, Motion carried.

**Checks Received:**

- \$ 200.00 Town Clerk Sales for September
- 128.43 Town Clerk Sales for October
- 17.00 Town Clerk
- 305.00 Justice Michael Soper -Fines collected for September
- 14,107.00 Justice Joseph Crowley-Fines Collected for October
- 100.00 Matt Zurat-Rm 203 Rent-November
- 350.00 Enchanted Mountain Roller Derby -Gym Rent-November
- 165.00 Karen Fox-Foxy's Pet Shop- (641) Garage Rent-November
- 131.00 Dennis Johnson-Rm 109-Rent – 2wks of October
- 291.00 Dennis Johnson-Rm 109-Rent-November
- 157.00 Wm Songer-Barber Shop Rm 100-Octoer
- 145.54 Metalico Bradford-sheet iron (junk pipes)
- 3,349.00 PERMA-01/2015 AUD Refund
- 197.80 Fire Commissioners-September Fuel Usage
- 210.76 NYS State Insurance Fund -Return of Premium Award-period ending 12/31/2015

**Total \$19,854.53**

**Monthly Reports:** The Town Clerk, Water/Sewer/Rental Clerk, Highway Superintendent, CEO Report, and Justice were all distributed and reviewed.

**Correspondence:**

The Town of Carrollton Fire District provided the Certification of Results from the Special Election held on November 1, 2016 for the proposition Bond Resolution of the Board of Fire Commissioners of the Town of Carrollton Joint Fire District in the Town of Carrollton, Cattaraugus County, New York, Authorizing Renovations, Alterations and improvements to the Town of Carrollton Joint Fire District's Station #2 and authorizing the issuance of up to \$100,000.00 in serial bonds of said Fire District to finance the cost thereof. Total number of ballots cast was 16. 16 Ballots were cast in favor of the proposition. 0 Ballots were in cast against the proposition. 0 ballots were blank. 0 were ballots void.

Letter from Town Resident on how the Highway Superintendent handled the situation when he was approached about a pot hole that has existed for a year in front of the fire department. Supervisor Stoddard said he would speak to Superintendent Hicks about the situation.

Planning Board Member Sandy Williams sent a letter of Resignation effective November 2016.

**Planning Board Chairman Bob Wood:**

- Chairman Wood informed the Board that there is a Community Revitalization Grant from the County to match up to \$5,000. He stated the Planning Board has discussed that they would use the grant to enhance the middle of Town from the Bridge by Plank Street down to the Municipal Complex. Benches, Planters, walkways, and new flags are the list of what the money would be used for.
- Supervisor Stoddard stated the money has been budgeted in the Planning Board contractual.

**Resolution No. 14-2016 Title: Town of Carrollton Community Revitalization Grant Match; Whereas, The Town of Carrollton will match up to \$5000.00 with the County. Whereas, the Town of Carrollton has budgeted \$5,000.00 in the Planning Board Contractual. Motion** made by Councilman Jacoby, 2<sup>nd</sup> by Councilman Bottone. AYES: Councilman Bottone, Councilman Jacoby, Councilman Rounsville, Councilman Fuller, Supervisor Stoddard. NOES: None. All voting yes, Motion carried.

**Guest: Ben Slotman, Project Engineer of MDA Consulting Engineers**

- WWTP Project Report Status. Discussion of sludge removal transportation and towns that may be able to transport for Carrollton. It is advised to send commitment letters out to Jamestown, Salamanca, and Bradford. Councilman Bottone asked questions pertaining to the lagoon liner and who is responsible for it if there is damage. Slotman stated that it is all in a contract with whomever does the removal. MDA will be advising in the project.
- Slotman also requested the Town contact the vendors for previous work that was advised to be done in the Project Plan for more of a break down for the work performed.

**Water/Sewer/Rental:****Rentals:**

- Supervisor Stoddard reported to the Board that he took care of one tenant who is behind on rent. That tenant will be cleared out within 10 days. He still needs to track down the other tenant to talk to him.
- Enchanted Mountain Roller Derby has renewed their contract at \$350.00 per month due to changing their schedule and less usage of Gym.
- To date rental income for the Municipal Complex is \$35,549.00

**Water/Sewer 2 Accts:**

- Supervisor Stoddard read the report stating that relevies will be done this month. To date \$6900 is due to be put on taxes and there is still time to pay.

**Sewer 1 Accts:**

- \$23,575.50 has been collected as on 11/7/2016, 69% of the total \$37,510.00 for fiscal year 2016. Approximately \$13, 934.00 will be relevied on to taxes.

**Water/Sewer/Bldg. Maintenance:**

- Supervisor Stoddard reported that he has set up a contract with Siemens for the heating system in the Municipal Complex. Rick Dixon will be attending a class on the computer system the week of November 14<sup>th</sup>-18<sup>th</sup>. In the contract when there is a service call & parts are needed the parts will be less expensive than what we are paying for them right now.
- Councilman Jacoby said that he and Rick had been discussing the gutters and drainage at homeowners' residences. Supervisor Stoddard said he would contact Eric Wohlers from the County about what is legal and not legal.

**Code Enforcement/Zoning Officer & Building Inspector:**

- The report provided there is 5 open files for Building Permits Issued. Complaints received included Main Street, Paton Drive and Hillside Drive which he is waiting on permission from property owner to enter the property to verify complaint, or permission to enter private property on the PA Side of the subject to determine if complaint is valid. Order to Remedy's will be issued within the next couple weeks. Working on finalizing eight 2015 Open Files.

**New Business:**

- Supervisor Stoddard requested to purchase new rug runners for the front and side entrances of the Complex, they are beginning to fall apart and somebody could trip over the edges.

**Motion** made by Councilman Bottone, 2<sup>nd</sup> by Councilman Fuller to purchase 2 rug runners for the Municipal Complex entrances. All voting yes, Motion carried.

- Supervisor Stoddard presented the 2017 Preliminary Budget to the Board.

**Motion** made by Councilman Rounsville, 2<sup>nd</sup> by Councilman Fuller to accept the 2017 Preliminary Budget for the Public Hearing.

**Motion** to hold the Public Hearing for the 2017 Preliminary Budget on November 14<sup>th</sup>, 2016 at 4:00PM, with a Special Meeting immediately following.

**Old Business: N/A**

**Open Forum: N/A**

**Motion** made by Councilman Fuller, 2<sup>nd</sup> by Councilman Rounsville to go into Executive Session for Collective Bargaining Agreement Discussion and Complex Tenant Issues at 6:10PM. All voting yes, Motion carried.

**Motion** made by Councilman Rounsville, 2<sup>nd</sup> by Councilman Jacoby to come out of Executive Session at 6:45PM. All voting yes, Motion carried.

**Motion** made by Councilman Fuller, 2<sup>nd</sup> by Councilman Rounsville to adjourn the meeting at 6:50PM. All voting yes, Motion carried.

*The next scheduled Monthly Meeting is Wednesday, December 14th, 2016 at 4:00PM.*

**Respectfully Submitted,**

**Julie Carlson –Town Clerk**