

TOWN OF CARROLLTON
MONTHLY MEETING
August 15, 2017 4:00PM

MUNICIPAL COMPLEX

640 MAIN STREET

LIMESTONE, NY 14753

Present: Supervisor James Stoddard, Councilman Florence Fuller, Councilman Ralph Bottone, Councilman Brian Jacoby, Councilman James Rounsville (late), Town Clerk Julie Carlson, and Water/Sewer/Rental Clerk Rosemary Fowler, Rick Dixon W/S/Maintenance, John Helgager CEO, Town Attorney Eric Firkel. Highway Superintendent Mike Fox. **Not Present:** Bookkeeper Mary Rhodes. **Public Attendance:** David Frederick.

Supervisor Stoddard called the Meeting to order following the Public Hearing at 4:00pm.

Motion made by Councilman Fuller, 2nd by Councilman Bottone to pay bills presented. All voting yes, Motion carried.

2017 Bills presented

- General \$39,611.66 v#154-208
 - Highway \$ 6,652.45 v#76-89
 - Sewer 1 \$ 158.63 v#17-18
 - Sewer 2 \$ 11,902.15 v#80-93
 - Water \$ 1,327.47 v#67-76
- Total \$59,652.36**

Motion made by Councilman Bottone, 2nd by Councilman Jacoby to approve the July 2017 Monthly Meeting Minutes as written. All voting yes, Motion carried.

Checks Received:

229.00 Town Clerk's Acct-July 2017 Sales
8,708.00 Justice Michael Soper-Fines Collected for July 2017
6,737.00 Justice Joseph Crowley-Fines Collected for July 2017
150.00 Matt Zurat-Rm 210 Rent-August 2017
109.00 Bradish & Associates Rm 203-Rent & Mail Box Rental-July
165.00 Karen Fox-Foxy's Pet Shop- (641) Garage Rent-August 2017
195.07 Fire Commissioners- Fuel Usage
291.00 Dennis Johnson-Rm 109-Rent-August 2017
350.00 Enchanted Mountains Roller Derby-Gym Rent-August 2017
1,800.00 John Smith Parts R Us -Rent- June 2017
1,800.00 John Smith Parts R Us-Rent-July 2017
124.00 McCaffery -Rm 205 Rent July 2017
314.00 W. Songer-Barber Shop Rm 100 Rent-July & August 2017
157.00 S & B Sound Production -Rm 204-August 2017
157.00 S & B Sound Production-Rm 204-July 2017
325.00 NJ Real Property-Rm 201-Bal Rm 200-July 2017
35.00 Building Permit-J. Adams
2.77 Verizon Wireless -refund of the NYS gross receipts surcharge
153.70 Limestone Volunteer Fire Dept.
760.00 U.S. Gas & Electric, Inc. -savings program rebate
1,601.00 Atlantic Broadband franchise fees (01/2017-06/2017)
625.00 Sewer inspection fee, tap in fee
142.50 Catt. County Restitution payment
169.20 M. Soper -Reimbursement Amtrak Fare for NYC
169.20 J. Stoddard-Reimbursement Amtrak Fare for NYC
646.07 Metalico Bradford, Inc.-pipe-Hwy Dept.
Total \$25,915.51

Monthly Reports: The Town Clerk, Water/Sewer/Rental Clerk, Highway Superintendent, Town Justices Reports, & Dog Reports were all distributed and reviewed.

Correspondence:

- Simplex-Grinnell information pertaining to May quote rejection by Board for Complex Fire Alarm System.

The Board agreed the quote was never received to review and asked Clerk to request another one.

- Review of Letter sent to American Legion from Town of Carrollton informing them of the conversation between Councilman Bottone and Catt. County Environmental Health Director Eric Wohlers of the approval of the installation of the sewer hookup at 941 Main Street, Limestone, NY. The letter stated the one time hook up fee of \$600, \$25.00 permit fee. They were also informed that the hook-up must be inspected by Rick Dixon-Town Water/Sewer Dept. Employee.
- Cattaraugus County Treasurer Joseph Keller verified by E-mail that payment of \$1.00 for 611 Patton Drive had been received.

The Board discussed water bill owed and deed transfer from that parcel. It has agreed that it can be recouped by sale of parcel.

- J. D. Northrup requested payment Application #1 for the Sewer Lagoon Project in the amount of \$85,517.22, included in the request was the certified payroll information.
- **Resolution 20-2017** Title: Resolution to execute and authorize Supervisor Stoddard to sign Payment Application #1 in the amount of \$85, 517.22 to J. D. Northrup Construction, Inc. Moved by Councilman Jacoby, 2nd by Councilman Bottone. All Voting Yes, Motion carried. The ayes and nays are recorded as: AYES: Councilman Florence Fuller, Councilman Ralph Bottone, Councilman Brian Jacoby, Supervisor James Stoddard. NOES: None. Absent: Councilman James Rounsville.

Water/Sewer/Rental Clerk-Rosemary Fowler:

- Rose reported that Rm 106/ \$318 per month has tentatively been agreed to rent out. No contract has been signed yet.
- Sewer 1- As of 8/10/2017 \$23,944 has been paid of the \$49,364 due for the year. 48.5%.
- Water/Sewer 2 -billing issued. Letters to landlords have been sent out notifying them that any delinquent water/sewer bills will be put on their taxes if not paid by November 15th, 2017.
- Cattaraugus County has paid the delinquent w/s bill for sale of property at auction. They do not pay late charges, so we must write them off.
- Councilman Bottone told the Board he would check into moving the fence by Parts R Us to see the cost and what all would be involved in it. He also talked to them about the painting outside. He did give them permission to finish up what they started on painting the windows.

John Helgager-Code Enforcement Officer/Building & Zoning:

- John reported he is still doing the Code drive-by. He has completed another road in the Town. Councilman Bottone voiced his concern on the time it is taking to get things cleaned up around the town. John explained the NYS laws and the Town Local Laws. NYS law is 30 days for Order of Remedy, Town Local Law is 15 days. He stated he needs to send out certified letters to each and it has to state the code that is violated for each.

Mike Fox Highway Superintendent:

- Mike reported the 03 International the top bid is \$18,100.00 and the 08 Ford Dump is \$7,100.00 on August 9th, 2017 at Auctions International.

Motion made Councilman Rounsville, 2nd by Councilman Fuller to accept the bids on the 03 International and 08 Dump Trucks and will receive payment from Auctions International. All voting Yes, Motion carried.

- The 81 Badger is out of service as of 07/13/2017. There is a bad engine knock. Further inspection deemed the engine unrepairable.

Discussion as to what to do with the Badger and how to replace it took place. There is the option of shared services, Mike said it can be done, but there are so many others to share with that it can be difficult.

Resident David Frederick suggested renting out for a certain time frame when they know what they will need it for they can just schedule it. The town will not have to worry about storage when not in use. This option is being considered and Mike said he will check into rental prices.

The Board instructed Mike to put the 81 Badger on Auctions International and see what we can get for it.

- Discussion of buying a new truck for the Hwy and the options for purchasing it. Councilman Bottone and Councilman Fuller were against using CHIPS money to purchase it.

Motion made by Councilman Rounsville, 2nd by Councilman Jacoby to Bid Specs out for a new 550 or 5500 series Truck. All voting Yes, Motion carried.

Motion made by Councilman Jacoby, 2nd by Councilman Bottone to Bond for the new Highway Dept. Truck when we are ready to purchase. All voting Yes, Motion carried.

Motion made by Councilman Fuller, 2nd by Councilman Bottone to pay back the General Fund towards the balance of the 2014 International Highway Truck with the \$25,200.00 received from Auctions International for the 03 and 08 Trucks. All voting Yes, Motion carried.

WWTP Project Update:

- Supervisor Stoddard updated the Board on the project. He stated he and others met with Caleb Henning of MDA Consultants and agreed that the communication need to be handled differently with the project. After working on removing the sludge, both lagoon liners will need to be replaced. The estimated price is \$300,00.00 for both. Due to replacing the liners the bank stabilization work will not be necessary, which was priced at \$250,000.00-\$300,000.00. The original cost of the project was \$1,116,000.00. J.D. Northrup is working on a Change Order Proposal to get a real figure on the cost of replacing the liners in the lagoons. When that is received MDA will submit it to EFC and Dec for approval for this portion of the work. MDA is going to check into prioritizing Loney Hollow Pump Station and Leonard Run Pump Station work. They need immediate attention.

A report is on file in the Clerk's Office as to the update and what has occurred since the start of the sludge removal process.

Special Meeting is set for August 29, 2017 to set the Public Hearing for the Joint Increase and Improvement of Facilities of the Town of Carrollton Limestone Sewer District and Sewer District No. 1 (2017).

Open Forum: NA

New Business:

- Clerk Carlson suggested to the Board to move the remaining Monthly Board Meetings to the 3rd Tuesday of each month, due to timing of incoming bills.

Motion made by Councilman Bottone, 2nd by Councilman Jacoby to set the Monthly Meeting to the 3rd Tuesday of each month for the remainder of the year. All voting yes, Motion carried.

- Councilman Rounsville asked the Board about getting a Grant Writer to see what kind of grants are out there for our community. Councilman Fuller suggested and it was agreed upon to contact Crystal Abers, Director of Economic Development, Planning and Tourism at Cattaraugus County. Councilman Rounsville said he would make the phone call to see what she can help with.

Old Business: NA

Executive Session:

Motion made by Councilman Bottone, 2nd by Councilman Fuller to go into Executive Session at 6:15PM to discuss Personnel Matters. All voting yes, Motion carried.

Motion made by Councilman Fuller, 2nd by Councilman Rounsville to adjourn Executive Session at 7:30PM. All Voting yes, Motion carried.

Motion made by Councilman Bottone, 2nd by Councilman Rounsville to adjust the Town Prosecutor contractual pay to a flat rate of \$750.00 per month effective September 1st, 2017. No additional fees/costs will be paid. All voting yes, Motion carried.

Motion made by Councilman Bottone, 2nd by Councilman Fuller to adjourn the meeting at 7:35PM. All voting yes, Motion carried.

The next scheduled Monthly Meeting is September 19, 2017 @ 4PM.

Respectfully Submitted,

Julie Carlson –Town Clerk