

**TOWN OF CARROLLTON**  
**MONTHLY MEETING**  
**November 15, 2017      4:00PM**

**MUNICIPAL COMPLEX**

**640 MAIN STREET**

**LIMESTONE, NY 14753**

**Present:** Supervisor James Stoddard, Councilman Florence Fuller, Councilman Ralph Bottone, Councilman Brian Jacoby, Councilman James Rounsville, Town Clerk Julie Carlson, and Water/Sewer/Rental Clerk Rosemary Fowler, Highway Superintendent Mike Fox, Bookkeeper Mary Rhodes. Not in Attendance: Rick Dixon W/S/Maintenance, John Helgager CEO. **Public Attendance:** No One.

Supervisor Stoddard called the Meeting to order at 4:15pm, following the Public Hearing.

**Motion** made by Councilman Fuller, Seconded by Councilman Bottone to pay bills presented. All voting yes, Motion carried.

**2017 Bills presented**

- General \$42,798.98 v#253-278
- Highway \$26,277.68 v#107.5-122
- Sewer 1 \$ 3,143.87 v#21-24
- Sewer 2 \$ 3,991.70 v#127-139
- Water \$ 916.37 v#91-97
- Capital \$48,237.05 v#1
- Total \$125,417.17**

**Motion** made by Councilman Rounsville, Seconded by Councilman Bottone to approve the October 2017 Monthly Meeting Minutes and October Public Hearing Minutes as written. All voting yes, Motion carried.

**Checks Received:**

- \$ 323.01 Town Clerk's Acct-October
- 7,211.00 Justice Joseph Crowley-Fines Collected for October 2017
- 12,205.00 Justice Michael Soper-Fines Collected for September 2017
- 6,778.00 Justice Michael Soper-Fines Collected for October 2017
- 150.00 Matt Zurat-Rm 210 Rent-November 2017
- 109.00 Bradish & Associates Rm 203-Rent & Mail Box Rental-November
- 165.00 Karen Fox-Foxy's Pet Shop- (641) Garage Rent-November
- 275.00 NJ Real Property-Rm 201-August, Rm 200 catch up
- 163.00 Fire Commissioners- Fuel Usage-September
- 291.00 Dennis Johnson-Rm 109-Rent-November 2017
- 1800.00 Parts R Us -Garage Rent-September
- 235.00 Cary Mills-Sunday Nite Basketball-Gym-10/01,10/08,10/15,10/29,11/05,11/12.
- 157.00 S & B Sound Production -Rm 204-November 2017
- 632.78 Metalico Bradford, Inc. Scrap/sheet iron- Highway Department
- 1,645.00 Auctions International Inc. Highway Dept. Sale of Badger
- 70,885.06 Cattaraugus County Sales Tax Distribution-3<sup>rd</sup> Qtr.

**Total \$101,928.35**

**Monthly Reports:** The Town Clerk, Water/Sewer/Rental Clerk, Highway Superintendent, Town Justices Report were all distributed and reviewed.

**Correspondence:**

Town Clerk announced we are currently looking to fill our Board of Assessment Review Member Positions. We currently have Brian Eaton, but are looking to fill at least 2 more positions. She has contacted one individual and is waiting to hear back. We are still in search of interested town residents. Training is provided, and the term is for 5 years.

**Water/Sewer/Rental Clerk-Rosemary Fowler:**

**Sewer 1-** As of 10/12//2017 \$32,185 has been paid of the \$49,364 due for the year. 65.2%.

**Water/Sewer 2-**October bills were issued first week of October. Last bill before delinquent water/sewer assessment will be charged on taxes, November 27<sup>th</sup> deadline. As of November 15<sup>th</sup>, Water delinquents is \$6,662.00, Sewer delinquents is \$9,542.00 The relevy amount will increase due to the October billing.

**Property Maintenance** -The heat has been fixed and working as of Tuesday, November 7<sup>th</sup>, 2017. Nothing else to report.

**Rentals-**Supv. Stoddard reviewed the rental income, Councilman Jacoby said he will speak to the tenant that is behind. He also updated the board that he did speak to Smith about the shell casings found on the football field. Rose stated that Parts R Us is out of lease at this time. Supv. Stoddard asked her to draw up a new lease, and asked her to add rules for Municipality grounds, including no firearms. He will verify this before she writes the lease up with our Town Attorney. Councilman Jacoby questioned the use of internet for this location, that the tenant is paying for his own. Supv. Stoddard and the Board agreed it is included in the rent, and it was his choice to get his own. Jacoby said they had to get their own because the service wasn't good for their location. Town Clerk said she would contact our Tech Support and see if we can get a booster for internet.

Room 110-Wilt's -no update from Attorney. Room 106 is now occupied by Dr. Haag. The lease has not been set up yet. Supervisor Stoddard stated to set it up prorated for November.

S& B Sound and EMRD have renewed their leases. We have 5 rooms available for rental.

**Planning Board-**Rose asked the Board to consider how they want to pay the Planning Board Chairman and members.

**Motion** made by Councilman Bottone, seconded by Councilman Fuller to pay each person semiannually regardless of attendance to the Monthly Meetings. The Members do work outside of attending the meetings. All voting yes, Motion carried.

**John Helgager-Code Enforcement Officer/Building & Zoning:**

Not present, report was reviewed.

**Supervisor's Monthly Report:**

Supervisor Stoddard reviewed with up- to- date financial report for all funds provided by the Mary Rhodes, Bookkeeper. All funds were reviewed.

**Mike Fox Highway Superintendent:**

Mike reviewed his report he distributed to the Board. A water leak was repaired on Church Street across from the fire station. Hillside Drive-repaired Yield Sign. Nichols Run Rd-paved by hand crossovers by Murphy's. extended pipe at Parsons. Loney Hollow-paved crossover by Stevenson's and repaired road by sewer lift station. Parkside Drive-ditched. Ten Mile Rd-removed sluice pipe and extended driveway pipe. Ditched the upper end. Patton Drive-paved crossover at Corbin's. They finished hauling skid. All sand and salt is mixed and in the salt shed. Also installed the banner hardware and the banners along Main St. Removed Blow downs though out town due to wind.

**WWTP Project Update: A report as follows was provided from Caleb Henning, MDA Project Engineer:**

Contract No. 1-Sludge Removal and Bank Rehabilitation- Sludge Removal is completed. Contractor is preparing for the liner. In process of reshaping the banks, bringing in some material for around the drain area and pipe penetrations. MDA will take GPS record shots to document the as built condition. Liner replacement-HDPE liner is being delivered and Northrup hopes to install it soon after arrival. Barring any unforeseen problems, the lagoon should be in service before the end of the year. The 202b district proceeding for additional scope of work and increased cost-Caleb is still waiting to hear from John Alessi's confirmation that this has been successfully completed.

Contract No. 2-WWTP and Pump Station Improvements-MDA received comments from DEC on 10/13/17. Very minor and should be easily addressed. A final submission package will be put together and get it submitted in the next couple of weeks. Northrup is finalizing his change order proposal for the two pump stations and Caleb will present it to Rick Dixon and Supervisor Stoddard as soon as he has something.

**New Business:**

Supv. Stoddard requested the Board to make a Motion on the following Resolutions.

**Resolution No. 29-2017** Motion moved by Councilman Florence Fuller, Seconded by Councilman Brian Jacoby. Title: Resolution Adopting Local Law Number 2 of 2017 titled “A Local Law to Override the Tax Cap for Fiscal Year 2018”; The ayes and nays are recorded as: AYES: Councilman Florence Fuller, Ralph Bottone, Brian Jacoby, James Rounsville. Supervisor James Stoddard. NOES: None. Absent: None. The Resolution was adopted by majority vote.

**Resolution No. 30-2017** Motion moved by: Councilman James Rounsville, Seconded by Councilman Florence Fuller. Title: Resolution to adopt the 2018 Preliminary Budget as the 2018 Annual Budget for the Town of Carrollton. The ayes and nays are recorded as: AYES: Councilman Florence Fuller, Ralph Bottone, Brian Jacoby, James Rounsville. Supervisor James Stoddard. NOES: None. Absent: None. The Resolution was adopted by majority vote.

**Old Business:**

Councilman Jacoby said he wants to get into the old Municipal Building to check the water, electric.

The Board discussed rentals available in the Complex. The Board told the clerk to put an ad in the paper.

Councilman Jacoby discussed the heat in the Complex. He stated that he was told the system needs glycol put in the system. He has been talking to BJ Muirhead and he will get a price as to how much is needed and the cost.

Hot water- installing a 40-gallon hot water tank was discussed. The building doesn't have the usage it used to for the need of the size it has. They could always put in additional one next to it if needed. Councilman Jacoby said he would be meeting with Jerry Spindler of Spindler Plumbing to get an estimate worked up on the cost of everything included to complete the job.

**Open Forum: None.**

**Motion** made by Councilman Jacoby, Seconded by Councilman Rounsville to adjourn the meeting at 6:00PM. All voting yes, Motion carried.

*The next scheduled Monthly Meeting is December 19th, 2017 @ 4PM.*

**Respectfully Submitted,**

**Julie Carlson –Town Clerk**