

**TOWN OF CARROLLTON**  
**MONTHLY MEETING**  
**December 19, 2017      4:00PM**

**MUNICIPAL COMPLEX**

**640 MAIN STREET**

**LIMESTONE, NY 14753**

**Present:** Supervisor James Stoddard, Councilman Florence Fuller, Councilman Ralph Bottone, Councilman Brian Jacoby, Councilman James Rounsville, Town Clerk Julie Carlson, and Water/Sewer/Rental Clerk Rosemary Fowler, Highway Superintendent Mike Fox, Bookkeeper Mary Rhodes, Rick Dixon W/S/Maintenance. Not in Attendance: John Helgager CEO. **Public Attendance:** No One.

Supervisor Stoddard called the Meeting to order at 4:00pm.

Supervisor Stoddard announced it is Florence Fuller's last meeting and he and the Board have appreciated the years of service and commitment she has given to the Town of Carrollton.

**Motion** made by Councilman Fuller, Seconded by Councilman Bottone to pay bills presented. All voting yes, Motion carried.

**2017 Bills presented**

- General \$61,142.59 v#279-318
- Highway \$34,870.69 v#123-142
- Sewer 1 \$ 3,078.82 v#25-28
- Sewer 2 \$234,312.90 v#140-155
- Water \$ 4,595.47 v#98-109
- Capital \$-0-

**Total \$338,000.47**

**Motion** made by Councilman Rounsville, Seconded by Councilman Bottone to approve the November 2017 Monthly Meeting Minutes and November Public Hearing Minutes as written. All voting yes, Motion carried.

**Checks Received:**

\$ 197.46 Town Clerk's Acct-November  
14,562.00 Justice Joseph Crowley-Fines Collected for November 2017  
4,981.00 Justice Michael Soper-Fines Collected for November 2017  
150.00 Matt Zurat-Rm 210 Rent-December 2017  
109.00 Bradish & Associates Rm 203-Rent & Mail Box Rental-December  
165.00 Karen Fox-Foxy's Pet Shop- (641) Garage Rent-December  
275.00 NJ Real Property-Rm 201-September, Rm 200 catch up  
244.20 Fire Commissioners- Fuel Usage-November  
291.00 Dennis Johnson-Rm 109-Rent-December 2017  
1800.00 Parts R Us -Garage Rent-November  
141.00 Cary Mills-Sunday Nite Basketball-Gym-11/19,12/3,12/10.  
7,526.93Cattaraugus County Mortgage Tax Apportionment-april  
95.00 Cattaraugus County-Restitution Payment  
175.00 GYM Rentals-Birthday Parties-12,9,12/16/17.  
477.00 Dr. Haag- Rm 106- ½ month of November, all December.  
314.00 W. Songer-Barbershop-Rm 100-November & Decenber Rent

**Total \$31,503.59**

**Monthly Reports:** The Town Clerk, Water/Sewer/Rental Clerk, Highway Superintendent, Town Justices Report were all distributed and reviewed.

**Correspondence:** Supervisor Stoddard read a letter from Craig Townsend, he is interested in purchasing the Old Municipal Building. The Board discussed this and decided to ask him if he would be interestest in renting it.

Austin Security provided an estimate of \$5,359.85 to put in the timer lock on the side building door by the stairwell towards the Playground.The Board decided it is an unnecessary expense.

The Soccer Board provided information for the new scoreboards they are looking at. The Board decided to go with the one that cost \$1945.00 plus shipping and handling.

**Motion** made by Councilman Bottone, seconded by Councilman Rounsville to approve the purchase of a new scoreboard from Sportable Scoreboards quoted at \$1945.00 plus shipping and handling for the Town Recreational Use. All voting yes, Motion carried.

**Water/Sewer/Rental Clerk-Rosemary Fowler:**

**Sewer 1-** Delinquent Assessments were sent to the County the end of November Total \$18,806.70, This will be reimbursed as taxes come in.

**Water/Sewer 2-** Delinquent Assessments were sent to the County the end of November-Water Total-\$6,609.53; Sewer 2 Total is \$7,600.67 also reimbursed as taxes are paid.

**Property Maintenance** -. Nothing to report.

**Rentals-Supv.** Stoddard reviewed the rental income. Rose stated that Parts R Us is out of lease at this time. Room 110-Wilt's -no update from Attorney. Room 106 is now occupied by Dr. Haag. The lease has not been set up yet. Soccer starts the first week of January through March 17, 2018. There are no new inquiries on room rentals.

**Planning Board**-Nothing to Report. Actively looking for a new member to fill one position.

**John Helgager-Code Enforcement Officer/Building & Zoning:** Not present, report was reviewed.

**Supervisor's Monthly Report:**

Supervisor Stoddard reviewed with up- to- date financial report for all funds provided by Mary Rhodes, Bookkeeper. All funds were reviewed.

**Mike Fox Highway Superintendent:**

Mike reviewed his report he distributed to the Board. He provided information for the heater at the Highway Department. He had a quote from Jerry Spindler at \$2300. He is waiting on Mazza and BTU for an estimate.

**Motion** made by Councilman Rounsville, seconded by Councilman Bottone for Spindler to do the work pending on the Mazza estimate. All voting yes, Motion carried.

**Resolution No. 31.5-2017** Motion moved by Councilman Fuller, seconded by Councilman Rounsville to accept the Shared Services Agreement between the Town of Carrollton and N.Y.S. D. O. T. This agreement states the Town of Carrollton provides Winter Maintenance on Windfall Road, Ten Mile Road, and the Nine Mile Road on te Seneaca Indaian Reservation in exchange for 238 tons of Road Salt Valued at \$13,320.86. The ayes and nays are recorded as AYES: Supervisor Stoddard, Councilman Bottone, Fuller, Jacoby, Rounsville. NOES: None. Absent: None. The Resolution to accept the Shared Service Contract was adopted.

**WWTP Project Update: A report as follows was provided from Caleb Henning, MDA Project Engineer:**

*~Contract No. 1-Sludge Removal and Bank Rehabilitation:* The HDPE Liner in the primary Lagoon has been installed and tested. Record drawings are being prepared and have provided a preliminary set of the primary lagoon to Rick Dixon. The Primary Lagoon has been placed into service. Northrup has submitted a payment application for the liner installation on the Primary Lagoon and for the storage of the liner materials for secondary lagoon. A recommendation has been prepared to approve Payment Application No. 4 in the amount of \$218,663.39. *~ Contract No. 2-WWTP and Pump Station Improvements:* Northrup has submitted his change order proposal for the 2 pump stations and MDA feels it is high and the Town should get better pricing if it is competitively bid with the other work under Contract No. 2. The proposal was for \$50,951.00 which was above the engineer's estimate. They spoke to Rick Dixon and he feels it is ok to wait until Contract No. 2 is bid and awarded.

**Resolution No. 32-2017** Motion moved by Councilman Bottone, seconded by Councilman Fuller to execute and authorize Supervisor Stoddard to sign Payment Application # 4 in the amount of \$218,663.39 to J.D.

Northrup Construction, Inc. The ayes and nays are recorded as AYES: Councilman Fuller, Bottone, Jacoby, Rounsville. NOES: None. Absent: None. The Resolution Approving Supervisor James Stoddard to sign the Payment Application #4 to J.D. Northrup Construction, Inc. was adopted.

**Rick Dixon-Water/Sewer/ Maintenance Dept.:**

Rick stated he needs to purchase Hip Waders, Life Preservers, and other Safety Equipment for the Sewer Plant. The Board agreed that everything needs to be up to regulation. Rick said he will talk to Caleb Henning, MDA Engineering as to exactly what is required and then make the purchase.

Rick also informed the Board he didn't agree with the invoice from Bradford Pipe Eye. He was told a different price when recommended to call them. He said he would like it to be reviewed before it is paid for.

**New Business:**

Mary Rhodes, Secretary of Carrollton Fire Commissioners Board submitted a letter stating that David Barger has been elected a Fire Commissioner at the elections held on 12/12/2017. Term 01/01/2018-12/31/2022.

Clerk Julie Carlson announced she has recruited Keli Rounsville to be on the Board of Assessment Review.

**Motion** made by Councilman Jacoby, seconded by Councilman Bottone to appoint Keli Rounsville to the Town of Carrollton Board of Assessment Review Board. Filling Term 10/01/16-09/30/21. All voting yes, Motion carried.

Councilman Bottone said that Dusty had a meeting with State and he needs to have a contract or a place to kennel dogs. Councilman Bottone said he had talked to Allegany Dog Catcher about the services and she would be willing to do a shared service with us.

A contract was also provided by The SPCA to kennel dogs from the Dog Catcher. Councilman Bottone is to research both and get back to the Board.

Councilman Bottone asked the Board what is going on with the Property on Paton Drive that the Town now owns. Town Attorney Eric Firkel said they need to put it out for bid and do a permissive referendum and he would prepare it.

**Old Business:**

Supervisor Stoddard stated he talked to C. Mills & Sons Disposal and they will provide a dumpster for the Town at the Complex for \$100.00 per month. This dumpster is to be used for the Complex, Sewer Plant and Highway Dept. Trash.

A written estimate was provided by Jerry Spindler Plumbing for \$2910.00 for installation and labor of 50-gallon hot water tank for the Complex.

**Motion** made by Councilman Bottone, seconded by Councilman Jacoby to have Jerry Spindler Plumbing do the installation and labor for \$2910.00 for the hot water tank at the Complex. All voting yes, Motion carried.

**Open Forum: None.**

**Motion** made by Councilman Jacoby, Seconded by Councilman Rounsville to adjourn the meeting at 6:00PM. All voting yes, Motion carried.

*The next scheduled Meeting is Organizational on January 8th, 2017 @ 4PM.*

**Respectfully Submitted,  
Julie Carlson –Town Clerk**