

**TOWN OF CARROLLTON**  
**MONTHLY MEETING**  
**February 20, 2018 4:00PM**

**MUNICIPAL COMPLEX**

**640 MAIN STREET**

**LIMESTONE, NY 14753**

**Present:** Supervisor James Stoddard, Councilman Ralph Bottone, Councilman James Rounsville, Councilman Jay Little, Town Clerk Julie Carlson, and Water/Sewer/Rental Clerk Rosemary Fowler, Hwy Superintendent Mike Fox, Bookkeeper Mary Rhodes, John Helgager CEO, Not in Attendance: Councilman Brian Jacoby, W/S/Maintenance Rick Dixon. **Public Attendance:** Gary Sebulsky

Supervisor Stoddard called the Meeting to order at 4:00pm.

**Motion** made by Councilman Bottone, Seconded by Councilman Little to approve the January Monthly 2018 Meeting Minutes and December Minutes as written. All voting yes, Motion carried.

**Motion** made by Councilman Bottone, Seconded by Councilman Rounsville to pay bills presented. All voting yes, Motion carried.

**2017 Bills presented**

- General \$17,050.00 v#336-338
- Highway \$ 64.75 v#156
- Sewer 1 \$ -0-
- Sewer 2 \$ -0-
- Water \$ -0-
- Capital \$ -0-
- Total \$17,114.75**

**2018 Bills presented**

- General \$19,200.51 v#14-48
- Highway \$5,898.87 v#3-14
- Sewer 1 \$124.56 v#4
- Sewer 2 \$2,695.30 v#4-14
- Water \$1,868.08 v#6-15
- Capital \$5,886.79
- Total \$35,674.11**

**Checks Received:**

- \$ 24.75 Town Clerk's Acct-January
- 20,700.00 Justice Joseph Crowley-Fines Collected for January
- 15,047.00 Justice Michael Soper-Fines Collected for January
- 700.00 Cemetery Lot Sales
- 1,500.00 Cemetery Burials 1/19/2018 & 2/19/2018
- 1,537.00 Atlantic Broadband franchise fees July-Dec 2017
- 3,714.50 Rents collected for Complex & garage
- 248.54 Board of Fire Commissioners-Dec & January Fuel

**Total \$43,223.25**

**Correspondence:**

Supervisor Stoddard informed the Board that he had just spoke to a town resident about the water drainage problem. Hwy Superintendent Fox said he planned on addressing it this Spring and will speak to the resident.

Supervisor Stoddard had a request from the Carrollton Food Pantry to have a refrigerator and freezer donated to them from the cafeteria at the Complex.

**Motion** made by Councilman Rounsville, seconded by Councilman Little to donate a refrigerator and freezer if operable from the Municipal Complex to the Town of Carrollton Food Pantry. All voting yes, Motion carried.

Supervisor Stoddard said Dave Barger asked on behalf of the Limestone American Legion Post 1560 if the Town could cover Boys State this year. After the Memorial flags are purchased, and the money budgeted for this should leave enough for it. The Board agreed to it as long it is stays in Budget.

Cattaraugus County inquired about Mosquito Spraying for 2018. The Board said yes, it is budgeted.

Cattaraugus County Department of Economic Development sent a survey for the 2018 Land Bank. It requests information on commercial or residential bldgs. that need attention. Supervisor Stoddard reviewed what was selected and sent over to the county.

Department of Transportation Bridge New York Program - inquiry of Bridges that need attention that have flooding, causes detours, poor structural conditions, or could help economic development. Hwy Superintendent Fox reviewed with the Board what local town bridges would be candidates. Supervisor Stoddard he would work on getting more information on the program to see what kind of funding or grants are available.

DEC new requirement for the disinfection sewer treatment plant. DEC/EFC Infrastructure planning grants to help with the funding of the new disinfection system. Our SPEDES Permit does not cover this system. This system is to be intact in 2023, final paperwork in by 2021. Supervisor Stoddard will contact MDA Consulting Engineering to get input of what is necessary.

Inspection information for the Water Shed off Main Street. Supervisor Stoddard will give to Rick to review.

Cattaraugus County Real Property, information on the Cold War Veterans Exemption for Town Taxes. Supervisor Stoddard will contact the Assessor to get more input on the exemption and what we do have.

**Monthly Reports:** The Town Clerk, Water/Sewer/Rental Clerk and Town Justices Report were reviewed.

**Water/Sewer/Rental Clerk-Rosemary Fowler:**

**Sewer 1-** As of 02/08/18 \$10,086 of \$49,610 for year has been collected

**Water/Sewer 2-** Lost one customer, potential of losing 3 more.

**Rentals/Building-**

Rentals- Rose stated that one tenant is still behind one month in rent. Rose has a backup of her records and the new lease has not been signed and returned either. Stoddard said he would check into it. Rm 106 still needs to sign the rental contract and provide proof of insurance-Supervisor Stoddard said he would address the tenant tomorrow. Rose asked about the status on Rm 110. Attorney Firkel is to send out a letter giving time to remove contents from the room. There is no update on this and there is a padlock on the door.

The Tenants Rates and square footage per room were reviewed. Lease Renewals are coming up. The Board said they need to look this over and come back to it.

Councilman Bottone said there was an issue with the handicapped parking on the side of the Complex. He said he and Councilman Little were approached about some problems with the Soccer parents. Supervisor Stoddard said it is already posted on the building. Bottone said he would see what else needs to be done to clarify the parking.

**John Helgager-Code Enforcement Officer/Building & Zoning:** John provided detailed information on wire fences concerning a property in town. John reviewed his report with updates on Open Files. He also provided information on a tentative sale of property on Church Street. The possible buyers are interested in building more on the property, John said the additions they are making would make them need to apply for a special variance due to the zoning for that area being zoned R-1. The Board discussed the Zoning, and said they want to put a hold on variances being they are just in the process of reviewing and revamping the Zoning in the Town of Carrollton.

**Motion** made by Councilman Little, seconded by Councilman Bottone to keep current Zoning as R-1 on Church Street property. All voting yes, Motion carried.

**Open Forum:**

A property owner addressed the Board about Property Maintenance issues on Raymond Drive. The Board spoke to the CEO officer and told him he needed to address these issues following the process that fall under our

Local Laws. CEO Helgager assured the Board and Resident he just sent a certified 15 days Order of Remedy to the Property Owner.

Supervisor Stoddard said he would talk to our Attorney on starting the process of an updated local law for unregistered cars.

Other property maintenance issues were addressed concerning 597 Paton Drive, and the vacant property on Paton Drive, Helgager said it was being handled by a out of town realtor and he would try to contact them again about junk outside on yard.

#### **Supervisor's Monthly Report:**

Supervisor Stoddard reviewed with up-to-date financial report for all funds provided by Mary Rhodes, Bookkeeper and proposed Resolution for separate Capital Account/Fund needed to be established at Five Star Bank to use for the WWTP Project.

#### **Resolution No. 01-2018 Title: Capital Reserve Account for Capital Lagoon Project**

**Moved by: Councilman James Rounsville Seconded by: Councilman Ralph Bottone**

Resolved that pursuant to Section 6-g of the General Municipal Law the Town of Carrollton Board Members does hereby establish a Capital Reserve checking account to cover the cost of the Capital Lagoon Project. This account will be held at the Five Star Bank and shall be called Town of Carrollton Capital Lagoon Project. Also, this account shall be added to the Towns list of accounts on the Five Star Net Express Teller.

The resolution stated above is hereby adopted by a majority of the Town of Carrollton Town Board at an official meeting held on 20<sup>th</sup> day of February in the year 2018. The Ayes and Nays take and record below:

AYES: Supervisor James Stoddard, Councilman Ralph Bottone, Jay Little, James Rounsville. NAYS: None.

Absent: Councilman Brian Jacoby.

#### **Mike Fox Highway Superintendent:**

Mike reviewed his report he distributed to the Board. Mike asked to move on the heater for the Hwy garage. He said they never received an estimate from Mazza, Spindler Plumbing submitted in December and BTU submitted one. Spindler was less of the 2 we did receive. Supervisor Stoddard said to go with Spindler at \$2300.00, which was approved in December pending the estimate for Mazza.

#### **WWTP Project Update:**

**Resolution No. 2 -2018 Title: Resolution to Authorize and Directing Clerk to Solicit Bids for Contract No. 2-WWTP and Pump Stations Improvements.**

**Moved by Councilman James Rounsville Seconded by Councilman Jay Little**

Whereas, The Town Board will advertise in the Olean Times Herald Newspaper on February 23, 2018 to accept Bids for the Town of Carrollton, CWSRF No. C9-6644-0100, Wastewater Treatment Plant and Pump Station Improvements.

Resolved that separate sealed bids for Town of Carrollton, CWSRF No. C9-6644-0100, Wastewater Treatment Plant and Pump Station Improvements, will be received by the Town of Carrollton, hereinafter called the OWNER, located at 640 Main Street, Limestone, NY 14753, until 11:30 a.m. prevailing time on March 14, 2018 and then at that time and place opened and read aloud.

Whereas, The Contract Documents may be examined at the office of the Engineer, MDA Consulting engineers, PLLC, Three Bristol Lane, P. O. Box 604, Ellicottville, NY 14731.

Whereas, the resolution stated above is hereby adopted by a majority vote of the Town of Carrollton Town Board at an official meeting held on 20<sup>th</sup> day of February in the year 2018. The Ayes and Nays take and record below: AYES: Supervisor James Stoddard, Councilman Ralph Bottone, Jay Little, James Rounsville. NAYES: None. Absent: Councilman Brian Jacoby.

**New Business:**

Board of Assessment Review Member

**Motion** made by Councilman Bottone, seconded by Councilman Rounsville to appoint Mike Rogozinski to the Board of Assessment Review to fill term 10/2017-09/30/2022. All voting yes, Motion carried.

Councilman Rounsville said he is looking into getting caution road poles for flooding areas. They would be a permanent set up and would be used only when needed to close roads. Irving Mills is one of the areas he is looking into. The cost is \$22,196. He has contacted Senator Young's Office for possible grants.

**Old Business: Nothing to report.**

**Motion** made by Councilman Bottone, Seconded by Councilman Little to adjourn the meeting. All voting yes, Motion carried.

*The next scheduled Monthly Meeting is on March 20th, 2018@ 4PM.*

**Respectfully Submitted,**

**Julie Carlson –Town Clerk**