

TOWN OF CARROLLTON PLANNING BOARD

Minutes for June, 2014

Present: Chairman Bob Wood, Linda Brown, Florence Fuller, Town Councilman Ralph Bottone, Town Supervisor Bruce Hudson, Chairman of ZBA Kriss Edwards, Excused: Planning Board members Rolland Corbin and Julie Charreau.

The meeting was opened at 5:00 PM by Chairman Wood.

Motion to accept the minutes of the May 20, 2014 meeting was made by Linda Brown, seconded by Florence Fuller.

Motion was made by Chairman Wood, seconded by Linda Brown to purchase a fan for the Planning Board meeting room.

A request was made for new signs to be made for the Planning Board meeting room door designating the names of the P/B and Zoning Board of Appeals. The current sign is outdated and will be replaced tomorrow.

A discussion was had on the duties of Code Enforcement Officer and ZBA. A property owner may file an appeal with the ZBA if they want to dispute a decision by the CEO. The procedure, in brief, for appeal would be:

- Appeal (60 days after the filing of order, decision etc. of CEO).
- ZBA to a fix reasonable time for hearing
- Schedule meeting for appeal (must be open to the public)
- Minutes and vote of each member at meeting
- Public Hearing –publish in newspaper
- Notice to be sent to all parties involved 5 days prior to hearing
- Timing of Decision (62 days within the public hearing)
- File decision with Town Clerk within 5 business days, and mail decision to the applicant.
- Rehearing if necessary

Lance Jobe (CEO) has been going out and checking properties for violation of Zoning Laws and also checking for properties that are not applying for building permits when needed.

Chairman Wood requested Kriss Edwards establish a date and time for appeals and variances to be heard. This must be published so the public has a reasonable understanding of the timing of an appeal, if needed. The question of who will be the contact person between Code Enforcement and the Zoning Board was asked. Further discussion will be had. All agreed property/land cleanup will be a bigger issue in the Town than variances will be.

Town Supervisor Bruce Hudson announced that going forward he will manage the Town monthly meetings by exception. Supervisor Hudson went on to explain that department heads and personnel are not required to attend all meetings. Only the Town Board Members and Town Clerk need to attend the monthly meeting.

Chairman Wood stated that he would like the Planning Board to continue to meet on the same day as the Town Board meeting. Relevant issues that are discussed at the PB meeting can then be brought to the Town meeting if necessary.

Chairman Wood is going to contact board member Julie Chartreau to ask her to be chairman of a recreation committee. He is going to suggest Julie ask three or four Town residents that have an interest in the Tuna Creek Project and Trail to be part of this committee.

Town Board member Ralph Bottone addressed the Casey Restaurant situation. Councilman Bottone said that the County no longer will accept property from any municipality that is in deplorable condition. Also, because of the asbestos, the building cannot be burned down. If a building containing asbestos does burn, it is more costly to remove the debris.

Planning Board member Florence Fuller presented the 2012 Census of Agriculture in Cattaraugus County to the board. She also announced that the County Planning Board will hold its annual dinner on July 23, 2014. The dinner will be held at the Ellicottville Brewing Company, 28 Monroe Street, Ellicottville, NY at a cost of \$25.00 per person.

The meeting was adjourned at 6:00 PM. Motion made by Linda Brown, seconded by Florence Fuller.

The next Planning Board meeting is scheduled for July 15, 2014 in the Town Municipal Building at 5:00 PM.

Respectfully submitted,

Rosemary Fowler