

TOWN OF CARROLLTON PLANNING BOARD

Minutes for November, 2015

Present: Chairman Bob Wood, Linda Brown, Rolland Corbin. Town Board members, Florence Fuller and Ralph Bottone. Excused: Julie Chartreau

The meeting was opened at 5:00 PM by Chairman Wood.

Motion to accept the minutes of the October 20, 2015 meeting made by Linda Brown, seconded by Rolland Corbin. Motion approved.

Required training hours were discussed and all board members are in compliance with the 4 hours of training required per year. Chairman Wood and member Rolland Corbin attended the Zoning and Planning Training held at Southern Tier West November 4, 2015. Both agreed the sessions were very interesting and informative.

Chairman Wood distributed handouts he received from Paul Bishop, Senior Planner at Cattaraugus County Economic Development, Planning & Tourism in Cattaraugus County. Chairman Wood explained that they are training modules on Variances, Site Plan, and Special Use Permits. This training is available on the internet and once viewed a 10 question quiz will be given. The questionnaire will then be sent to Paul to be graded and he will award 1 hour of training credit. Paul stated that if there were questions he would be available at some time to meet with the Board.

Paul Bishop would like to meet with Town Supervisor, Jim Stoddard. The County is going to revitalize the Route 219 Committee and would like to have Supervisor Stoddard appoint a member of the Town Board to this committee.

A Special Use Permit application was received by Cary Mills Jr. to open an auto repair shop at 350 Quinn Road. This application was received on November 10, 2015. The Planning Board has 62 days to act on this request. A Public Hearing was schedule for Tuesday, December 15, 2015 at 4:30 PM.

All necessary notification letters will be sent out 10 days prior to the public hearing (neighbors within 250 feet of property, applicant, property owner, and County Planning Board).

At this time there is still an open position on the Planning board. Member Linda Brown suggested someone that may be interested and will get in touch with them. Also, the Zoning Board of Appeals needs to be reconstructed. This will be discussed at the December meeting.

Chairman Wood requested Rose Fowler to have Town Clerk Julie Carlson put him on the Town's meeting agenda to present the Annual Report from the Planning Board.

At the December meeting Julie Chartreau will talk about the conference she attended on Pennsylvania Greenway and Trails in October, 2015.

Motion to adjourn the meeting at 6:00 PM made by Rolland Corbin, seconded by Linda Brown.

**Our next scheduled meeting is December 15, 2015 at 5:00 PM.
Prior to the meeting is the Public Hearing for the Special Use Permit.**

Respectfully submitted,

Rosemary Fowler