

# TOWN OF CARROLLTON PLANNING BOARD

## Minutes for October, 2015

Present: Chairman Bob Wood, Linda Brown, Julie Chartreau, Rolland Corbin. Town Board members, Florence Fuller and Ralph Bottone, Town Clerk Julie Carlson, Code Enforcement Officer Lance Jobe.

The meeting was opened at 5:00 PM by Chairman Wood.

**Motion** to accept the minutes of the September 15, 2015 made by Julie Chartreau, seconded by Linda Brown. Motion approved.

Chairman Wood suggested that the Town of Carrollton Planning Board look in to getting involved in the Allegheny River Linear Park Extension project that is underway. The communities of Olean, Portville, Allegany, Salamanca, the Seneca Nation and St. Bonaventure are looking in to seeing the Allegheny River better utilized. Chairman Wood suggested that because the Tunungwant Creek (also known as Tuna Creek) is one of the main tributaries of the Allegheny River our Planning Board should get involved in this project. Julie Chartreau will call Bob Fisher and Melissa Meyers to see if there is any money available for grants that we could obtain. Chairman Wood stated he will also call County Legislature Carl Edwards to see if he has any input.

Julie Chartreau will talk about the Pennsylvania Greenway & Trails Conference she attended on September 20-22, 2015 in Warren, Pennsylvania at the December, 2015 meeting.

The meeting was turned over to Code Enforcement Officer Lance Jobe. CEO Jobe held this training session to review the process for Building Permits, Special Use Permits and Variances. He explained what was needed to apply for a Building Permit and the differences between a Variance and a Use Permit. Variances usually involve, but are not limited to, dimensional and set back requirements. Special Use Permits are needed for property wanting to be used for something other than what the property is zoned for.

During the session discussions were had on what body determines the decision for a Special Use Permit. It is now the Town Board. CEO Jobe said that to his knowledge no other town board makes this decision. It is the Planning Board that makes the decision and the law should be changed. The question was can this change be made to the LUMP by resolution by the Town Board?

Matter was more fully discussed, and it was agreed that this was a “proofing error”, and that the 3 sections pertaining to variances, special use permits and site plan review will be re-edited---changing references from the Town to the Town Planning Board. Bob will work with Rose on this.

**Motion** to adjourn the meeting at 6:00 PM made by Rolland Corbin, seconded by Linda Brown.

**Our next scheduled meeting is November 17, at 5:00 PM.**

Respectfully submitted,

Rosemary Fowler