

TOWN OF CARROLLTON PLANNING BOARD

Minutes for January, 2015

Present: Julie Chartreau, Linda Brown, Florence Fuller, Rolland Corbin, Zoning Board Chairman Kris Edwards, and Town Councilman Ralph Bottone. Excused: Chairman Bob Wood.

The meeting was opened at 5:00 PM by Julie Chartreau.

Motion to accept minutes of the December 16, 2014 meeting was made by Linda Brown, seconded by Rolland Corbin.

Planning Board member Rolland Corbin was unanimously reappointed for a 5 year term at the Town Board Reorganizational Meeting held January 5, 2015. Rolland was sworn in by Town Clerk, Julie Carlson, prior to tonight's meeting.

A meeting schedule was distributed for 2015. The meetings will again be held every 3rd Tuesday of each month at 5:00 PM, prior to the Town of Carrollton Board Meeting.

Julie Chartreau attended the Cattaraugus County Community Revitalization Fund Meeting. Julie stated the main areas the funding will support are Signage, Curb Appeal and Public Art. Julie suggested the one area that the Town would benefit from would be Signage. Visible directional signs, possibly in two or more locations around town, would show support for the local businesses in Town and enhance the appearance of main intersections. Everyone in attendance agreed with Julie's suggestion. After getting Chairman Wood's opinion on this suggestion the Board will then go ahead with the necessary steps to apply for the funding. Julie went over the check list issued by the County of what is required in the application process:

1. Discuss project idea with Cattaraugus County
2. Must be an Incorporated Municipality in the County
3. Acceptable purpose described in the application handout
4. Funds not to exceed \$5,000
5. Funds not to exceed 50% of total cost
6. Commitment by letter or resolution of at least 50% of cost
7. Description of community support
8. Certificate of Attendance of Roger Brooks videos
9. Signage Plan
10. Completed Application

The Board discussed other issues that will have to be addressed for this project: location of the sign(s), determining who the property owners are (County has a GIS map available), obtaining permission from the property owners and presentation to the Town Board for approval of the matching funds.

A brief discussion was had on the Recreation Trail and Tuna Creek. Julie stated that working together with the Seneca Nation and property owner's was a topic discussed at the meeting she attended. Julie will be researching the development of the Trail more in the near future.

The members of the Planning and Zoning Board will be put on the Town of Carrollton's website along with contact information (telephone numbers and email addresses). All members were asked if this was okay to share this information. Members Linda Brown and Florence Fuller did not want their email address made public.

Online Local Government Services listing of training courses are available. Florence Fuller reminded everyone that Houghton College also offers an all day training course in the Spring that would satisfy all of the training hours required by Planning/Zoning Board members. A variety of subjects are offered.

The open position on the Zoning Board has not yet been filled.

The meeting was adjourned at 5:50 PM. Motion made Florence Fuller, seconded by Rolland Corbin.

The next Planning Board meeting is scheduled for February 17, 2015 in the Town Municipal Building at 5:00 PM.

Respectfully submitted,

Rosemary Fowler