

TOWN OF CARROLLTON PLANNING BOARD

Minutes for July 13, 2016

Present: Chairman Bob Wood, Board Members Rolland Corbin, Julie Chartreau, Linda Brown and Water/Sewer Clerk Rosemary Fowler.
Absent: Sandy Williams.

The meeting was opened at 5:00 PM by Chairman Wood.

Motion to accept the minutes of the June 8, 2016 meeting made by Julie Chartreau, seconded by Linda Brown. Motion made.

Chairman Wood attended the Town Board meeting prior to this Planning Board meeting. Chairman Wood explained to the Town Board the protocol for changing the Zoning Laws. The first issue is the Town no longer has a Zoning Board of Appeals so therefore the Town Board must pass a resolution to create a Zoning Commission. The Planning Board can be the designated Zoning Commission. At that time the Town Board made a resolution to formally designate the Planning Board as the Zoning Commission, (**Resolution 09-2016**).

The Zoning Commission now can follow the process to adopt or amend the Zoning Law as follows:

- 1) Prepares a Zoning Ordinance.
- 2) A Public Hearing is to be held for input on the proposed zoning ordinance.
- 3) Any proposed ordinance may be referred at any time to the Town Board for review and recommendation.
- 4) Comment on the proposed ordinance may also be requested from the Cattaraugus County Planning Board.
- 5) The proposed ordinance is subject to the provision of NYS SEQRA.
- 6) When the ordinance is finished the Zoning Commission shall **by resolution** recommend the ordinance to the Town Board.

- 7) A public hearing is to be held by the Town Board within ninety days of receiving the proposed ordinance. The public hearing must be done prior to adoption of the ordinance. Also **prior to adoption** of the ordinance the Town Board must refer the ordinance to the Cattaraugus County Planning Board for review and recommendation as required by Section 239-m of the New York State General Municipal Law.
- 8) The Town of Carrollton Board may adopt, **by resolution**, the proposed zoning ordinance.
- 9) The ordinance shall then be filed in the offices of the Town Clerk and a copy filed in the office of the Cattaraugus County Department of Economic Development, Planning and Tourism.

Linda Brown submitted a tentative spending plan for the Community Revitalization Grant in the amount of \$6,261. An approximate total for one (1) Bench \$823, four (4) sets of ten (10) each seasonal flags \$5,000 and two (2) planters \$438. This does not include the cost of the concrete. Chairman Wood will contact Steve Beattie in Salamanca to get an estimate for the concrete and walkway.

Julie Chartreau reported that the Cattaraugus Count Trail Committee will not meet again until September, 2016 due to summer vacations.

Motion to adjourn the meeting at 5:50 PM made by Rolland Corbin, seconded by Linda Brown. Motion made.

A Public Hearing is scheduled for August 10, 2016 at 5:00 PM prior to the regular monthly meeting to amend the Zoning Law for dimensional setbacks.

Our next scheduled meeting is August 10, 2016 at 5:15 PM.

Respectfully,

Rosemary Fowler