

# TOWN OF CARROLLTON PLANNING BOARD

## Minutes for June 8, 2016

Present: Chairman Bob Wood, Board member Rolland Corbin, Julie Chartreau. Excused: Linda Brown, Sandy Williams, John Helgager - Town of Carrollton Code Enforcement Officer, Rosemary Fowler.

The meeting was opened at 5:00 PM by Chairman Wood.

**Motion** to accept the minutes of the May 11, 2016 meeting reviewed and approved.

Julie Chartreau asked if Planning Board members could be notified a week ahead of our Monthly meetings given concern about last 2 meetings where attendance has been down. Bob indicated he would talk to Rose and see if she could send an email to PB members the week before. (An afterthought: Maybe we could get 2 birds with one stone if Rose sent out the minutes for the last meeting the week before the Monthly Planning Board meeting?)

Bob discussed the County's application for a "Community Assessments" grant. We provided a letter of recommendation for such, (memos between Bob and Ginger M.) If grant is approved this would allow for formal training and an outside professional group to do a "community assessment" on community revitalization.

Julie Carlson, Town Clerk, had sent a memo from the DOS, (Department of State), on their new Gateway Project. Members reviewed and agreed this is clearly for communities with Ocean access, and not applicable to our Town. Handout was provided for Town officials training on zoning and planning, to be held in Batavia on August 12<sup>th</sup>. Agenda for the meeting was reviewed and not deemed to be of interest to any PB members.

Residential property set backs were reviewed and again supporting more liberal setbacks. John Helgager, CEO, was not present to provide recommendations. (Bob saw John following the meeting and he indicated he had not come up with the back, side and front setbacks, but would do so and provide a formal recommendation to the PB at our July meeting.) The PB can then make a formal resolution on its recommendation and give to the Town Board for their action.

Julie gave updates on the Allegany River walk project. A formal meeting was held with Engel Planning and Design regarding the planning process. This was the first meeting, but more will follow. There is a good deal of enthusiasm for the project which would span from Portville to Salamanca. Julie discussed the Town's interest in having Tuna Creek as part of this project. The entry of Tuna into the Allegany is on SNI territory, so they will need to be an active player as well. Actually a significant portion of the Allegany River is on SNI territory including the city of Salamanca ---- so their involvement will be needed.

Julie also updated us on the Bradford area," Tuna Valley Trail Association". Unfortunately, one of their key leaders died unexpectedly recently and she thinks this may be a temporary setback.

Bob was hopeful we could pull together a formalized spending plan for our Community Revitalization grant application. There seems to be consensus on the flags, benches and planters including the portion of the street to be utilized. What we need from Sandy and Linda is a budget sheet delineating cost of these items and indicating what the Town would pay for and what we would like the grant to pay for. Hopefully, we can act on this in July. Realistically, we probably will not see this project, assuming it is approved, until 2017.

There being no other agenda items, the PB was formally adjourned at 5:35 PM.

**Our next scheduled meeting is July 13, 2016 at 5:00 PM.**

Respectfully,

Bob Wood, Chairman